

Statutes for the non-profit association Book Aid

§ 1. Name - The association's name is Book Aid

§ 2. Hometown - The association's seat is Stockholm, Sweden.

§ 3. Purpose - In October 2016 there are about 780 million illiterate people in world. Ability to write and understanding a written text is a prerequisite for being able to live an independent life and participate in a democratic society. Literacy and education are also important tools in combating poverty.

The purpose of the association is to work to provide financial support to schools and organizations that work practically to educate people in reading, writing and counting. In order to support an aid project within school and education, the following must be met:

- There should be a long-term approach in the project.
- There should be a personal contact on the spot.
- The project is continuously reported to Book Aid.
- The project should be easy to follow up.
- The board of Book Aid decides which project to support.

§ 4. Membership - can be assumed to people who want to work for the association's purposes and commit to comply with the association's statutes.

Legal persons, i.e. companies, associations, and foundations, cannot become members.

Application for membership is made orally or in writing to the board. Decision on acceptance may be made by the general assembly and/or by the board meeting.

§ 5. Support member - both legal and natural persons can be adopted as a support member, Support member lacks voting rights.

§ 6. Membership fee - Membership fee and support membership fee are determined by the general assembly .

§ 7. Withdrawal - If a member wishes to leave the association, the board shall be notified orally or in writing. A member who, after a reminder has not paid a membership fee, will be considered to have left the association voluntarily, and is thus automatically granted withdrawal.

§ 8. Exclusion can be made of a member who:

- counteracts the purpose of the association
- deliberately harms the association
- violates the statutes

Decision on exclusion is made at the board meeting with $\frac{3}{4}$ majority.

§ 9. Corruption - No person or organization that cooperates with the Book Aid may use its position in the organization to obtain undue personal gain or benefits to oneself or related persons. Anyone who violates this will immediately be separated from the activities of the Book Aid. If misappropriation of the granted funds or other type of corruption takes place in an organization that Book Aid cooperates with, this cooperation will be interrupted.

§ 10. Board - A broad competence shall be required in the board with relevant experience and knowledge represented. The board shall consist of 3 - 9 members with a term of 2 years. Election of the board takes place at the general assembly. The board is elected with alternate resignation. The

association's chairman is elected by the general assembly with a term of one year. Otherwise, the board decides internally on the allocation of tasks.

Board meetings must be held at least 4 times a year. To apply a decision, at least 51% of the votes are required. In the case of equal votes, the chairman's vote is decisive.

§ 11. Auditor - The association shall engage an approved or authorized auditor, who reviews the annual report in accordance with the rules for 90-account and applicable legislation. The nomination committee nominates an auditor or an auditing firm, which is confirmed by the general assembly. The auditor is covered by the corruption clause.

§ 12. General assembly - The association's highest decision-making body is the general assembly. The general assembly must be held during the period March - May. Notice, agenda and annual report must be available to the members three weeks before the general assembly date. Issues to be considered by the general assembly must be submitted to the board no later than two weeks before the meeting date.

Agenda for the general assembly

- § 1. Choice of chairman of the meeting
- § 2. Approval of agenda
- § 3. Choice of meeting secretary
- § 4. Determination of voting list
- § 5. Choice of adjuster and voice counters
- § 6. Question about the general assembly announced in the right order
- § 7. The board's annual report for the past year
- § 8. The auditor's financial report for the past year
- § 9. Determination of income statement and balance sheet
- § 10. Question on discharge from the board
- § 11. Election of chairman of the association
- § 12. Election of other board members and deputies
- § 13. Election of auditor and deputy member
- § 14. Election of nomination committee
- § 15. Determination of membership and support membership fee
- §.16. Other matters which have been notified to the general assembly by the board, association meeting or members (decision only if the question was submitted in advance).
- § 17. Discussion
- § 18. Closing of the meeting

§ 13. Nomination Committee - The general assembly, secondly a member meeting with this stated in the notice and agenda, shall elect a nomination committee of at least two persons who have to prepare the elections for the following general assembly. The Nomination Committee shall internally appoint a convenor.

§ 14. Member meeting - should be held when the board considers that there is a need, or when the auditor or at least 10% of the members so request. Notice must be given in writing and shall be sent to the members 2 weeks before the scheduled date. A decision on a member meeting can only be made on issues stated in the notice.

§ 15. Fiscal year - The association's fiscal year runs from January 1st to December 31st.

§ 16. Annual Report - The association's annual report shall be submitted to the auditor by the end of February at the latest. (Coordinated with § 13, time of general assembly).

§ 17. Changes to the statutes - Any changes or additions to the statutes shall be decided by a two-thirds majority of two consecutive member meetings, the first of which shall be the general assembly. At least one month must pass between these two meetings. Proposals for changes to the statutes shall accompany the notice.

§ 18. Dissolving the association - The association can be dissolved by majority decision at two consecutive member meetings, one of which must be general assembly, or by decision at general assembly if the decision is unanimous. In such a decision the unused funds, remaining equipment etc. should be transferred to an association or other activities with similar goals and purpose.